**Bilingual Advocate/Child Protective Services Specialist**

**who WE are**

* We’re The SAFE Alliance, a merger of Austin Children’s Shelter and SafePlace.
* We’re a registered, 501(c)3 nonprofit organization, spanning two beautiful campuses on several acres in beautiful Austin, Texas.
* We’re a diverse, passionate group of more than 335 staff with a vision of a just and safe community, free from violence and abuse, and a mission to lead in ending sexual assault and exploitation, child abuse and domestic violence through prevention, intervention, and advocacy for change.
* Our staff were named “Every Day Superheroes” by the Austin Chronicle; we’re a two-time Austin-American Statesman’s “Top Workplace” winner for years 2015 and 2016; and we were named a “Best Nonprofit” in 2017 by the Nonprofit Times.

**who YOU are**

* You’re a strong believer that all people should have lives that are free from violence and abuse.
* You’re someone who cares about positive client and customer relations. You build strong relationships, and you deliver effective client and customer-centric solutions.
* You’ve are impeccable decision maker. Your decisions are timely, and they’ll help the organization move forward.
* You value differences, recognizing that different perspectives and cultural diversity make the world a better place to be.
* Your interpersonal skills are on point. You easily relate openly and comfortably with very diverse groups of people.
* You’re resilient, rebounding from setbacks and adversity with both poise and ease.
* You’re resourceful. You know how to secure and deploy resources both effectively and efficiently.
* You’re trustworthy. You gain confidence and the trust of others through integrity and forthright honesty.

**what WE need YOU to do for us**

We need you to fill the role of Bilingual Advocate/Child Protective Services Specialist. This is a FULL TIME, NON-EXEMPT position. You’ll wow us by masterfully performing the following key duties and responsibilities:

* Provides short- and long-term client focused case management and advocacy to both residential and non-residential clients.
* Assists clients in acquiring skills necessary to: maintain independent housing, budget, identify and seek needed resources to help with stability.
* Participates in collaboration and team meetings including
* Possesses high level of work ethics with handling confidential client information, appropriately sets professional boundaries, and is able to process a lot of details and optimize work processes**.**
* Provides consultation to CPS caseworkers on cases where a history of domestic violence in the household presents a barrier to protective parenting.
* Creates individual safety plans with the protective parent as needed, including assisting with getting protective orders and securing shelter as needed.
* Provides consultation to SAFE staff regarding information and education around the CPS system and best practices.
* Works with SAFE Futures Director to assess client/staff issues as they relate to CPS involvement.
* Plans and implements educational classes around the issues of domestic violence and protective parenting to CPS and SAFE clients.

**to be successful in this role, WE’LL need YOU to**

* Bachelor’s Degree in Social Work or other related field.
* Two years’ experience in human services is required; however, two years of professional experience in human services may be substituted for each year of bachelor’s level education.
* Experience working with adult survivors of domestic violence preferred.
* Experience and/or education that pertains to working with children with an understanding of their developmental skills required.
* One year of training or community education experience required.
* Experience with the CPS system preferred.
* Adheres to SAFE Alliance’s Guiding Principles, Mission, Standards of Conduct, Core Competencies and Confidentiality Policy.
* Valid Texas driver’s license.
* Pass all required criminal history background checks (including an FBI fingerprint check), as well as submit to a pre-employment drug screen and TB test.
* Excellent communication and listening skills.
* Bilingual (English/Spanish) required.

**how WE’LL make it worth YOUR while**

* We will pay you an annual salary of $33,000-$35,000.
* We’ll pay for your medical, life and short-term disability insurance.
* We will give you 15 accrued paid time off days in the first year, and 22 days in the second year, capping out at 30 days after year seven.
* We’ll pay you for our six agency holidays and four additional personal holidays to be used at your discretion.
* We’ll contribute 2% to your 403(b) retirement, and we’ll kick in an additional 1% if you agree to match it.
* We understand that you have commitments outside of the workplace, and we’ll do our very best to offer you some flexibility in your work schedule.
* We’ll offer you discounted day care for your kiddos at one of our two onsite day care centers, as enrollment allows.
* We’ll provide you with an amazing work environment where you’ll get to make a difference every day.

**to apply**

* You don’t need to call us, just follow the link below.
* We promise we’ll get in touch with you by phone or email.
* Here’s the link to apply: <http://jobs.safeaustin.org/apply/MGRRuI6CpV/Bilingual-AdvocateChild-Protective-Services-Specialist?source=TNOYS>