**Director of Emergency Care Shelter**

**who WE are**

* We’re The SAFE Alliance, a merger of Austin Children’s Shelter and SafePlace.
* We’re a registered, 501(c)3 nonprofit organization, spanning two beautiful campuses on several acres in beautiful Austin, Texas.
* We’re a diverse, passionate group of more than 335 staff with a vision of a just and safe community, free from violence and abuse, and a mission to lead in ending sexual assault and exploitation, child abuse and domestic violence through prevention, intervention, and advocacy for change.

• Our staff were named “Every Day Superheroes” by the Austin Chronicle and we’re a two-time Austin-American Statesman’s “Top Workplace” winner for years 2015 and 2016.

**who YOU are**

* You’re a strong believer that all people should have lives that are free from violence and abuse.
* You’re someone who cares about positive client and customer relations. You build strong relationships, and you deliver effective client and customer-centric solutions.
* You’ve are impeccable decision maker. Your decisions are timely, and they’ll help the organization move forward.
* You value differences, recognizing that different perspectives and cultural diversity make the world a better place to be.
* Your interpersonal skills are on point. You easily relate openly and comfortably with very diverse groups of people.
* You’re resilient, rebounding from setbacks and adversity with both poise and ease.
* You’re resourceful. You know how to secure and deploy resources both effectively and efficiently.
* You’re trustworthy. You gain confidence and the trust of others through integrity and forthright honesty.

**what WE need YOU to do for us**

We need you to fill the role of Director of Emergency Care Shelter (ACS). This is a full time (40 hours/week), exempt position. You’ll wow us by masterfully performing the following key duties and responsibilities:

* Directly supervise, train, and lead Youth Care Workers and Program Managers, and ensure accountability among all program staff.
* Build an effective team and implement programing to address the needs of youth within the Emergency Shelter.
* Exhibit exceptional decision qualityand interpersonal skill along with the ability to manage ambiguity and value differences.
* Ability to assess, intervene and report when critical issues or risk management situations arise.
* Supervise resident-focused case management duties.
* Review and monitor all required shelter documentation daily, including shift reports, daily log notes, and medication administration records.
* Other duties as may be assigned (including but not limited to: presenting trainings, community collaboration, taskforces, budget planning, etc.)

**to be successful in this role, WE’LL need YOU to**

* Possess a Bachelor’s degree in the Social Service Field.
* Minimum of four (4) years of relevant experience with at least two (2) years of supervisory experience AND with residential child care experience serving a broad range of ages from infants to teenagers, with experience with teens preferred.
* Have strong crisis-intervention and stress management skills.
* Able to function independently, exercising sound judgement and an ability to shift priorities rapidly
* Thorough understanding of child development, trauma-informed care, and the dynamics of abuse and neglect; history of work with youth  ages 8-18 preferred.
* Pass all required criminal history background checks (including an FBI fingerprint check), as well as submit to a pre-employment drug screen and TB test.
* Adhere to our Guiding Principles, Mission, Core Competencies and Confidentiality Policy.

**how WE’LL make it worth YOUR while**

* We will pay you an annual salary of $48,000.
* We’ll pay for your medical, life and short-term disability insurance.
* We will give you 15 accrued paid time off days in the first year, and 22 days in the second year, capping out at 30 days after year seven.
* We’ll pay you for our six agency holidays and four additional personal holidays to be used at your discretion.
* We’ll contribute 2% to your 403(b) retirement, and we’ll kick in an additional 1% if you agree to match it.
* We understand that you have commitments outside of the workplace, and we’ll do our very best to offer you some flexibility in your work schedule.
* We’ll offer you discounted day care for your kiddos at one of our two onsite day care centers, as enrollment allows.
* We’ll provide you with an amazing work environment where you’ll get to make a difference every day.

**to apply**

* You don’t need to call us, just follow the link below.
* We promise we’ll get in touch with you by phone or email.
* Here’s the link to apply: <http://jobs.safeaustin.org/apply/Al0l3UDe1p/Director-Of-Emergency-Care-Shelter?source=TNOYS>