**Bilingual Parent Educator**

**who WE are**

* We’re The SAFE Alliance, a merger of Austin Children’s Shelter and SafePlace.
* We’re a registered, 501(c)3 nonprofit organization, spanning two beautiful campuses on several acres in beautiful Austin, Texas.
* We’re a diverse, passionate group of more than 335 staff with a vision of a just and safe community, free from violence and abuse, and a mission to lead in ending sexual assault and exploitation, child abuse and domestic violence through prevention, intervention, and advocacy for change.
* Our staff were named “Every Day Superheroes” by the Austin Chronicle; we’re a two-time Austin-American Statesman’s “Top Workplace” winner for years 2015 and 2016; and we were named a “Best Nonprofit” in 2017 by the Nonprofit Times.

**who YOU are**

* You’re a strong believer that all people should have lives that are free from violence and abuse.
* You’re someone who cares about positive client and customer relations. You build strong relationships, and you deliver effective client and customer-centric solutions.
* You’ve are impeccable decision maker. Your decisions are timely, and they’ll help the organization move forward.
* You value differences, recognizing that different perspectives and cultural diversity make the world a better place to be.
* Your interpersonal skills are on point. You easily relate openly and comfortably with very diverse groups of people.
* You’re resilient, rebounding from setbacks and adversity with both poise and ease.
* You’re resourceful. You know how to secure and deploy resources both effectively and efficiently.
* You’re trustworthy. You gain confidence and the trust of others through integrity and forthright honesty.

**what WE need YOU to do for us**

We need you to fill the role of Bilingual Parent Educator. This is a Full Time, Exempt position. You’ll wow us by masterfully performing the following key duties and responsibilities:

* Assist families in identifying strength based **client-focused** goals to meet needs and overcome barriers, and delivers services in accordance with strength based **client-focused** goals**.**
* Maintain a culturally sensitive and respectful approach with clients by v**aluing the differences** of parents, children and professionals of culturally diverse backgrounds.
* Utilize strong **interpersonal skills** to build positive working relationships with a diverse group of parents, children, and professionals who may not share the same value system, beliefs, or morals.
* Provides individual parent education during home visits and/or group-based parent education classes using evidence-based curriculums.
* **Plan and align** all tasks with consideration of client goals and overall Strong Start program goals. Individual plans are created for each client to ensure efficient progression through the parent education curriculum with progress assessed at regular intervals.
* Make **sound decisions** that help the client progress towards self-identified goals, while ensuring the safety of everyone including reporting all concerns of alleged or validated child abuse and/or neglect to the program director, and possibly to the CPS Child Abuse Hotline. Knows to seek help in making these determinations.
* Display a high level of **resiliency** by adapting to necessary changes or unforeseen circumstances in programming, and helping clients remain on track with personal goals in times of crisis and setbacks.
* Exercise **resourcefulness** in connecting clients to various agency and community resources and services that may help clients meet immediate needs and/or attain long-term goals.
* Effectively consult and **collaborate** with various community entities and SAFE professionals to provide holistic services to the client as a team.
* **Instill trust** in clients and coworkers by respecting confidentiality, following through with assigned tasks in a timely manner, and thoroughly completing all required documentation with honesty, integrity, and authenticity.
* Attend trainings, workshops, and conferences for professional development.
* Maintain **accountability** through weekly supervision with your supervisor which ensures you are maintaining client files, using measurements for client success, keeping up with data entry and assessing outcomes/outputs.

**to be successful in this role, WE’LL need YOU to**

* Possess a Bachelor’s Degree in early childhood development, social work, or a related field (Master’s Degree preferred)
* 2 years of experience working with vulnerable or at-risk families
* Be fluent in both Spanish and English
* Have good organizational skills, as well as ability to effectively plan and schedule.
* Is able to manage a diverse number of projects and complete them in a timely manner.
* Be able to establish and maintain professional boundaries while providing supportive services
* Be knowledgeable of healthy childhood development, the impact of abuse/neglect/trauma on development, and the signs/symptoms of abuse and neglect.
* Be available to provide home visits on evenings and/or weekends (as needed), and on an emergency basis.
* Be knowledgeable of various community resources and services that may benefit families served and is able to effectively collaborate with various entities for the benefit of the client.
* Pass all required criminal history background checks (including an FBI fingerprint check), as well as submit to a pre-employment drug screen and TB test.
* Adhere to our Guiding Principles, Mission, Core Competencies and Confidentiality Policy.

**how WE’LL make it worth YOUR while**

* We will pay you an annualized salary of $36,000-39,000
* We’ll pay for your medical, life and short-term disability insurance.
* We will give you 15 accrued paid time off days in the first year, and 22 days in the second year, capping out at 30 days after year seven.
* We’ll pay you for our six agency holidays and four additional personal holidays to be used at your discretion.
* We’ll contribute 2% to your 403(b) retirement, and we’ll kick in an additional 1% if you agree to match it.
* We understand that you have commitments outside of the workplace, and we’ll do our very best to offer you some flexibility in your work schedule.
* We’ll offer you discounted day care for your kiddos at one of our two onsite day care centers, as enrollment allows.
* We’ll provide you with an amazing work environment where you’ll get to make a difference every day.

**to apply**

* You don’t need to call us, just follow the link below.
* We promise we’ll get in touch with you by phone or email.
* Here’s the link to apply: <http://jobs.safeaustin.org/apply/j4UlUFSuxr/Bilingual-Parent-Educator?source=TNOYS>