



**HARRIS COUNTY**  
 Human Resource & Risk Management  
 Houston, TX 77002  
 (713) 274-5444  
<http://www.harriscountytexas.gov/hrrm>  
**Invites applications for the position of:**

## Clinical Services Supervisor

An Equal Opportunity Employer

**SALARY:** \$3,981.47 - \$4,524.00 Monthly

**OPENING DATE:** 05/07/18

**CLOSING DATE:** 06/07/18 11:59 PM

### POSITION DESCRIPTION:

The duties of the Clinical Services Supervisor include, but is not limited to:

- Supervises clinical staff for the behavioral assessment services for the Children's Services Division
- Coordinates and facilitates case staffing; develop appropriate recommendations based on family and child assessments results
- Available to consult with Harris County legal Department, Texas Department of Family and Protective Services staff, and other community service providers; supervises the day-to-day activities of the Assessment Team
- Confers with Clinical Services Manager on all cases where there is a child death or serious injury of a child and any other case where the appropriateness for service may be difficult to determine
- Supervises activities of Assessment Team Clinicians Provides training on program procedures and protocol
- Conducts weekly clinical supervision and monthly performance conferences, and evaluates clinicians according to policy
- Reviews and signs off on all clinical assessment reports for staff and non-licensed contractors
- Coordinates and facilitates case staffing and case conferences as needed
- Maintains current knowledge of available community resources and services
- Locates resources for children and families working with the program
- Maintains current clinical license with the State Board
- Develops, organizes, and maintains suitable work plans in order to balance paperwork and casework activity

### REQUIREMENTS:

- Master's Degree in clinical psychology, social work, or related human services or social sciences
- Licensed by the Texas Board of Examiners as a Licensed Clinical Social Worker (LCSW), Professional Counseling (LPC) or Marriage and Family Therapist (LMFT)
- Minimum of two (2) years experience working with children, adolescents, and families
- Must have a valid driver's license and proof of coverage for liability insurance

### Additional Requirements

- Knowledge of issues related to the care and treatment of children who have experienced child abuse, neglect or other forms of child maltreatment or trauma
- Knowledge of child development, child placement out of the home, and child welfare service delivery systems
- Knowledge of and experience with the use Standardized Assessment Instruments
- Ability to function as part of a multi-disciplinary team

- Ability to work cooperatively and professionally with staff, various professionals, and community agencies, which may be involved with the Children's Crisis Care Center
- Ability to provide leadership and guidance to team members as required

**NOTE:** Qualifying education, experience, knowledge and skills must be documented in your job application. You may attach a resume to the application as supporting documentation, but **ONLY information stated on the application will be used for consideration.**

**PREFERENCES:**

- Experience in diagnostic evaluation, development, and implementation of a multi-disciplinary treatment plan

**GENERAL INFORMATION:**

**LOCATION:**

Harris County, Houston, Texas

**HOURS:**

8:00 a.m. - 5:00 p.m.  
Monday - Friday

**SALARY:**

\$3,981.47 - \$4,524 per month; plus mileage reimbursement  
Based on 26 Pay Periods

**Due to a high volume of applications positions may close prior to the advertised closing date**

Harris County has an Employment-at-Will Policy.

Employment is contingent on passing a criminal background check.

Upon receiving a conditional Offer of Employment, all applicants are screened for the presence of illegal drugs.

To view your detailed application status, please log-in to your on-line profile by visiting:  
<https://www.governmentjobs.com/careers/harriscountytx>

1310 Prairie Street, Ste. 240  
Houston, TX 77002

Position #02979  
CLINICAL SERVICES SUPERVISOR  
GS

[employment@bmd.hctx.net](mailto:employment@bmd.hctx.net)

**Clinical Services Supervisor Supplemental Questionnaire**

- \* 1. Which of the following best describes your level of education as it relates to this position?
- Master's degree in Social Work
  - Master's degree in Human or Social Sciences
  - Master's degree in Clinical Psychology
  - Master's degree in an unrelated field
  - None of the above

- \* 2. Please describe your educational background including the level of education completed, area of study, and completed major and minor programs.
  
- \* 3. Which of the following best describes your paid full-time work experience working with children, adolescents, and families?
  - Less than 2 years
  - 3 years, but less than 4
  - 4 years, but less than 5
  - 5 years, but less than 6
  - 6 years or more
  - I do not have this experience.
  
- \* 4. Describe your experience working with children, adolescents, and families. Be specific about the type of work and place where you obtained this experience. If you do not have this experience, type "none" in the space provided.
  
- \* 5. Which of the following best describes your State of Texas licensure status as it relates to this position:
  - Licensed Clinical Social Worker (LCSW)
  - Licensed Marriage and Family Therapist (LMFT)
  - Licensed Professional Counselor (LPC)
  - None of the above
  
- \* 6. Please provide your licensure information: include the state, expiration date and status. If you do not have this licensure, type "none" in the space provided.
  
- \* 7. Do you have knowledge of issues related to the care and treatment of children who have experienced child abuse, neglect or other forms of child maltreatment or trauma?
  - Yes
  - No
  
- \* 8. Please describe your knowledge of issues related to the care and treatment of children who have experienced child abuse, neglect, or other forms of child maltreatment or trauma. If you do not have this knowledge, type "none" in the space provided.
  
- \* 9. Do you have knowledge of child development, child placement out of the home, and child welfare service delivery systems?
  - Yes
  - No
  
- \* 10. Please describe your knowledge of child development, child placement out of the home, and child welfare service delivery systems. If you do not have this knowledge, type "none" in the space provided.
  
- \* 11. Do you have knowledge or experience with the use of Standardized Assessment Instruments?
  - Yes
  - No
  
- \* 12. Please describe your knowledge or experience with the use of Standardized Assessment Instrument. If you do not have this knowledge or experience, type "none" in the space provided.

- \* 13. Do you have experience working for any of the following public social services agencies? Check all that apply.
- Texas Department of Family Protective Services (DFPS)
  - Harris County Protective Services for Children and Adults
  - A Juvenile Probation Department in Texas
  - Harris Center for Mental Health and IDD
  - Community Center in Texas
  - None of the above
- \* 14. Which of the following describes your level of proficiency using a personal computer?
- Advanced
  - Skilled
  - Intermediate
  - Entry-Level
  - Not Proficient
- \* 15. Which of the following programs do you have experience using? Check all that apply.
- Excel
  - Word
  - PowerPoint
  - Publisher
  - Outlook
  - Adobe Acrobat
  - None of the above
- \* 16. This position requires a valid driver's license. Upon hire, a Texas license must be obtained by start date. Do you have a valid driver's license?
- Yes
  - No
- \* Required Question